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भारत सरकार  
GOVERNMENT OF INDIA  
मत्स्यपालन, पशुपालन और डेयरी मंत्रालय - मत्स्यपालन विभाग  
MINISTRY OF FISHERIES, ANIMAL HUSBANDRY & DAIRYING - DEPT. OF FISHERIES  
केन्द्रीय मत्स्य नौचालन एवं इंजीनियरी प्रशिक्षण संस्थान  
CENTRAL INSTITUTE OF FISHERIES NAUTICAL AND ENGINEERING TRAINING  
फाईन आर्ट्स एवन्यू, कोच्ची (केरल) - 682016 | FINE ARTS AVENUE, KOCHI (KERALA) - 682016



F. No: 1-4/2020-Adm Vol. II

Date: 06-02-2026

## CIRCULAR

### **Sub: Engagement of 01 Consultant in the Central Institute of Fisheries Nautical and Engineering Training (CIFNET) - reg.**

The Central Institute of Fisheries Nautical and Engineering Training (CIFNET) invites applications for the engagement of 01 Consultant from retired Government Servants (SAO / SO / ASO) purely on contract basis. The details regarding eligibility criteria, terms of reference, etc., are as under:

Name of the Post	Requirement	- Qualification
Consultant (Establishment)	01	-Should have retired from the post of SAO/SO/ASO or equivalent from a Central Government office. <b>Experience in:</b> having expertise in establishment matters especially in framing / amending of Recruitment Rules.

2. The terms and conditions of engagement of these Consultants would be guided by the Department of Expenditure OM No. 3-25/2020.E.II A dated 09/12/2020.

3. The engagement will be purely on contract basis and initially till 30/06/2026; tenure may be extended subject to essential review.

4. Retired Government officers/officials who are eligible and willing to accept the terms and conditions as at **Annexure-I** may send applications by Post/E-Mail with duly filled Bio-data (**Annexure-II**) along with a copy of the PPC/Pensioner card to the undersigned or email at **cifnet@nic.in, cifnethq@yahoo.com** within **21 days** from the date of issuance of this Circular. Shortlisted applicants will be required to attend an interaction, the details of which will be informed to the applicant.

  
DIRECTOR

**GENERAL TERMS AND CONDITIONS**

1. The engagement will be purely on contract basis and will be attached in Central Institute of Fisheries Nautical and Engineering Training (CIFNET) located in Kochi. He/She would be reporting to an SAO level officer as per the direction of the Competent Authority.
2. The applicant should have retired from Central Government Ministries / Departments or its attached / subordinate office. He/She may preferably be a resident of Kochi only.
3. The consultant will not be entitled for any kind of allowances and residential accommodation. They will also not be entitled to telephone facilities, transport facilities and staff car.
4. The engagement period for the consultant would be initially till 30/06/2026. This period may be extended or curtailed subject to review, at the sole discretion of this Department. The applicant shall not exceed the age of 64 years.
5. The Consultant shall be eligible for 08 days leave during the calendar year. This leave will not be carried forward in case the engagement period is extended by this Department. Also, no payment in lieu of un-utilized leaves will be paid by this Department at the time of expiry of contract.
6. The candidate will be required to sign a non-disclosure undertaking and declaration for abiding by the Code of integrity for Public Procurement (CIPP).
7. The Department may terminate the services of Consultants in case he/she is unable to achieve the assigned works within the time-Frame or the work assigned to him/her is not satisfactory to the Department or he/she is found to be lacking in honesty and integrity.
8. The Department shall also reserve the right to terminate the services of Consultant at any time without giving any notice and also without assigning any reason. The engagement of consultant will not confer any right on the part of individual for permanent appointment to the post.
9. The Consultant may be called to the Office on Saturdays, Sundays & other Gazetted Holidays or may be asked to sit late in the office after office hours, in case of exigency of work. No extra allowances will be permissible for the same.
10. The Consultant shall continue to draw pension and clearness relief on pension, if any, during the period of their engagement as Consultant. The engagement as Consultant shall not be considered as a case of re-employment.
11. Consultant will not be allowed any foreign travel at Government expenses.
12. An appropriate and fixed amount of Transport Allowance for the purpose of commuting between residence and place of work shall be allowed not exceeding the rate applicable to him at the time of retirement. The amount so fixed shall remain unchanged during the term of engagement.
13. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he will be liable for removal from engagement service and such other action as Government may deem necessary.

**Application for engagement as Consultants in Central Institute of Fisheries Nautical and Engineering Training (CIFNET), Kochi**

To,

The Director,  
 CIFNET H.Qtrs.,  
 Kochi - 16  
 (E-mail: [cifnet@nic.in](mailto:cifnet@nic.in), [cifnethq@yahoo.com](mailto:cifnethq@yahoo.com))

Sir,

In pursuance of Circular No. 1-4/2020-Adm Vol. II dated 13/01/2026, I hereby submit application for engagement as Consultant in the **Central Institute of Fisheries Nautical and Engineering Training (CIFNET)**, Ministry of Fisheries, Animal Husbandry and Dairying, Department of Fishery. My details are given below:

**CURRICULUM VITAE**

S. No.	Particulars	To be filled by the applicant
1	Name (in Block Letters)	
2	Father's / Husband's Name	
3	Date of Birth	
4	Telephone / Mobile No.	
5	E-mail Address	
6	Address for communication	
7	Permanent Address	
8	Present Age (YY / MM)	
9	Post from which retired	
10	Date of Retirement	
11	Name of the Ministry/Deptt. form where retired	
12	Last Pay Drawn (Basic + GP or Level/Index) (LPC may be enclosed)	
13	Educational / Technical Qualification	
14	Nature of duties attended while in service*	
15	Computer Knowledge	Word/ Excel / Power Point
16	Have you worked as Consultant or presently working as Consultant? If yes, details of office, remuneration etc.	
17	Any other information justifying your engagement as consultant	

\*Attach separate sheet, if necessary.

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and if any information is found to be incorrect/incomplete, my candidature is liable to be rejected. I further declare that I was clear from vigilance angle at the time of my retirement. No disciplinary or judiciary action is pending against me as on date. I have read the circular and ready to accept the terms and conditions of engagement.

Place:

Date:

(Signature)